

August 12, 2024

SHS Chorus Students, Parents and Guardians,

Welcome to the 2024-25 school year! Our handbook keeps our program running smoothly, please read and refer to it to explore our policies, objectives, procedures, and events. We are delighted for you to join us and for trusting us to take you on a journey of music-making and discovery!!!

Now more than ever, we have information to justify why we participate in this demanding yet rewarding activity. Experts have concluded that studying music helps with spatial reasoning, test taking, and overall quality of life! Factor in social skills, emotional development, leadership training, group interaction, aesthetic perception, music-making, and the discipline of being in a Chorus program. Our goal is to provide our students with a well-rounded Chorus music education that will serve them for the rest of their lives. We strive to create independent musicians that will know how to read music, understand basic concepts of music theory, and learn how to use their chosen instrument, the voice. We realize that we are not only training-up young musicians but young men and women as well. The goal is a lifelong understanding and appreciation for high-quality music and music-making!

We trust that the contents of this handbook will answer most, if not all, of your questions about the upcoming year. So please read all of the information and sign and return the attached parent form by Friday, 8/16/24.

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Sincerely,

Kimberly Colón
District Choral Coordinator
Chorus Director

Alexa Cotran Chorus Director

# Music Advocacy's Top Five for Parents

- 1. In a 2000 survey, 73 percent of respondents agree that teens who play an instrument or sing are less likely to have discipline problems.
  - Americans Love Making Music And Value Music Education More Highly Than Ever, American Music Conference, 2000.
- Students who can perform complex rhythms can also make faster and more precise corrections in many academic and physical situations, according to the Center for Timing, Coordination, and Motor Skills
  - Rhythm seen as key to music's evolutionary role in human intellectual development, Center for Timing, Coordination, and Motor Skills, 2000.
- 3. A ten-year study indicates that students who study music achieve higher test scores, regardless of socioeconomic background.
  - Dr. James Catterall, UCLA.
- 4. In a 1999 Columbia University study, students in the arts are found to be more cooperative with teachers and peers, more self-confident, and better able to express their ideas. These benefits exist across socioeconomic levels.
  - The Arts Education Partnership, 1999.
- 5. College admissions officers continue to cite participation in music as an important factor in making admissions decisions. They claim that music participation demonstrates time management, creativity, expression, and open-mindedness.
  - Carl Hartman, "Arts May Improve Students' Grades," The Associated Press, October, 1999.

## The Spartanburg High School Chorus Program

The SHS Chorus Program is recognized across our state as a program of quality and excellence. We consistently receive the highest marks possible at the SCMEA (South Carolina Music Educators Association) State Concert Performance Festival. We are sought out by regional universities who wish to recruit our graduates into their collegiate choral programs. Our Honors level treble students have been invited to perform alongside the University of South Carolina's Garnet Chorale as a recognized exemplary ensemble and our Honors Chorale has been invited to perform for the SCMEA State Music Educators Conference in February.

We strive to provide a well-rounded music education for all chorus students. A successful chorus music education program has several necessary components, which contribute to the success of all students. It is our goal to:

- Provide a comprehensive music literacy program.
- Develop excellent ensemble musicianship skills.
- Expose students to music theory and history.
- Develop student leaderships and teamwork skills.
- Instill a love for music that will last a lifetime.

Mrs. Kimberly Colón, M.Ed, NBCT Choir Director

District 7 Choral Coordinator Email: <a href="mailto:kdcolon@spart7.org">kdcolon@spart7.org</a>

Email: <u>acotran@spart7.org</u>
Phone: 864-641-2763

Choir Director

Ms. Alexa Cotran, M.M.

Phone: 864-641-2666

Viking Voices (Tenor Bass Choir) and Bel Canto Singers (Treble Choir) These two sections are the first level of the Chorus sequence at Spartanburg High School. All freshmen tenor bass voices will participate in the Viking Voices Ensemble while all freshmen treble voices will participate in the Bel Canto Singers. All new choral singers will start with this choir regardless of grade level. This is a year-long course that meets for 50 minutes a day. Members of these classes perform at three major concerts and their concert performance assessment in March. Class instruction focuses on developing a healthy vocal tone, sight-reading, pitch and rhythm exercises, and choral rehearsal techniques.

Choristers HONORS (Honors Treble Choir) The Choristers class section is the second sequence in the Choral Program for treble voices, providing students have completed a successful year of choral study in the Bel Canto Singers. Students that advance to Choristers must pass their vocal placement qualifications to move to this section. Members will perform at three major concerts in addition to some additional performances. Members must have a very strong commitment to the chorus program and must demonstrate the ability to work well with others as a group and in sections. Students must have a strong work ethic, be solid individual singers, and have a great stage presence. Choristers is a year-long class that meets 50 minutes a day. Class instruction focuses on advanced sight-reading, pitch and rhythm exercises, independent singing/harmony skills, and varied chorus repertoire. These students are highly encouraged to audition for the SCMEA All-State Choir.

Chorale HONORS (Honors Mixed Choir) The Chorale class section is the second or third sequence in the Choral Program for tenor bass voices. Tenor bass students must have completed one or two years of study in Viking Voices. Treble students must have completed one year of Bel Canto Singers and one to two years of Choristers. Students that advance to Chorale must pass their vocal placement qualifications to move to this section. Members will perform at three major concerts in addition to some additional performances. Members must have a very strong commitment to the chorus program and must demonstrate the ability to work well with others as a group and in sections. Students must have a strong work ethic, be solid individual singers, and have a great stage presence. Chorale is a year-long class that meets 50 minutes a day. Class instruction focuses on highly advanced sight-reading, melodic and rhythmic dictation, independent singing/harmony skills, and more advanced chorus repertoire. These students are highly encouraged to audition for the SCMEA All-State Choir.

**Corporation (Honors Show Choir)** Corporation is a highly selective SATB ensemble that meets daily for 50 minutes. Members of this group must demonstrate the highest level of musical ability, must have a successful audition and be a member of the Chorale.

# Rehearsals/Class Procedures & Policies

- 1. ARRIVE ON TIME AND BE PREPARED TO START CLASS. Students should pick up their music folder and classroom supplies and read the board in the front of the room for the class rehearsal plan. All book bags should be stored away from their chair. When the tardy bell rings, students will be seated in their assigned seat with their MacBook, Black Music Binder and a PENCIL. Consequence: The school tardy policy will be enforced.
- 2. <u>ALWAYS</u> have your <u>music and a pencil</u> in class. Mark your music appropriately during rehearsal. Pay attention to the director's comments and make markings in your music without being asked. This will help you learn the music much faster. **Consequence:** You will lose ten points from your daily grade for that day.
- 3. NO TALKING DURING REHEARSAL. Whether the director is standing or sitting at the piano, students should follow their music, and pay attention, even while their section is not rehearsing. Consequence: First time-10 points deducted from daily grade. Additional Times-disciplinary consequences following school code of conduct.

#### 4. NOT ALLOWED IN CLASSROOM:

- Gum, Food, Drinks, Candy or other consumables.
- Putting on make-up, brushing hair and other personal grooming.
- Horseplay, wrestling, or goofing off.

**Consequence**: First time-10 points deducted from daily grade. Additional Times-disciplinary consequences following school code of conduct.

#### 5. OFF LIMITS:

- a. Piano and sound equipment are off-limits. Please do not touch.
- b. Directors' offices. No student will be allowed in the directors' offices without permission.
- c. Unsupervised Chorus room. Students may not be in the Chorus room without a teacher, administrator, or substitute. The Chorus room will be closed during lunch and after school, unless otherwise notified.
- d. CELL PHONE USE! Consequence: 1. verbal warning; 2+: Office Referral per school policy
- **6.** <u>CLEAN UP:</u> Put choir supplies back where they belong. This includes your own folder, equipment, chairs, and office supplies. Pick up your own trash. We need to keep our own room as clean as possible. **Consequence:** -10 points deducted from daily grade.
- 7. <u>RESTROOM POLICY:</u> Using the restroom or getting water during class/rehearsal is a distraction to the entire class. Students should use the restroom before or after class. If students absolutely need to use the restroom during rehearsal, they will ask the directors' permission at an appropriate time. When given permission, the student will use the approved pass and be back quickly. <u>Consequences:</u>
  Remaining outside of class too long or abusing breaks will result in the loss of these privileges.

### **Concert Attire**

It is essential that all persons in a performing group dress and groom themselves uniformly. A student's jewelry, make-up, clothing, fingernails, and hairstyles need to be such as not to call attention to them as an individual.

Formal Concert Uniform will be rented from the Spartanburg High School Choir Program:

- Uniform Rental Fee: \$10
- Fee can be paid in the choir room with cash or check
- Credit Card payment can be made in the SHS Treasurers Office
- Fees can be paid online at https://shschoirs.com/membership/
- Additional fees will apply for dirty or lost items
- Students are responsible for their own black dress shoes and black socks if appropriate.

#### SHS Choir Uniform 2024-25

Viking Voices	Bel Canto/Chorister/Chorale	Chorale
(Tenor/Bass Voices)	(Treble Voices)	(Tenor/Bass Voices)
Black Tux Shirt	Black sparkle top	White Tuxedo Shirt
Black Tux Pants	Long black skirt	Black Tux Pants
Cummerbund	Black velvet belt	Tux Coat
	OR	Cummerbund and bow-tie
	Black Tux Shirt	
	Black Pants	

Care should be taken to look your best in the formal uniform.

Please make sure that no under-garments are showing when your uniform is on.

#### Uniform Fee Information

Uniforms will be distributed to each choir member prior to our first choir concert this Fall. Uniforms will be given to each choir member to use during the 24-25 School Year.

#### A uniform maintenance fee of \$10 is due August 30, 2024

An additional fee will be charged if the uniform is not returned in its original condition.

#### <u>Uniforms are expected to be returned by May 5, 2024</u>

Replacement Fee will be charged for any missing uniform items:

\$35 - sparkle tops

\$30 - skirts

\$75 - tuxedo coat

\$50 - tuxedo pants

\$25 - tuxedo shirt

# **Concert Attendance Policy**

Resolving conflicts between chorus and other activities or events is the responsibility of the student. Rehearsal and performance schedules are given out at the beginning of the school year so the arrangements can be made for the entire year. Students should have a calendar and be aware of all chorus dates well ahead of schedule. It is a policy of the chorus directors to assist students when conflicts occur within the scope of the chorus policy. All conflicts with performances must be resolved in favor of chorus participation. Work is not an excuse for missing any chorus activity.

You must make every effort to be at a concert and all related rehearsals. We firmly believe that most conflicts can be worked out if we start the conversation with plenty of time. Please contact your director as soon as you notice a potential conflict.

Any reason for concert absence that could have been avoided with proper planning WILL NOT be considered an excused absence (like not having a ride). <u>An Unexcused Absence from a concert means you will NOT be allowed to make up the grade.</u>

In the event of concert conflicts concerning other school activities, it is expected that you notify your director and coach/sponsor/teacher of the conflict as soon as possible, but at least two weeks before the event. Students with an <a href="EXCUSED ABSENCE may make up their grade for the concert and assignment will be DUE by the START TIME OF THE CONCERT.">EXCUSED ABSENCE may make up their grade for the concert and assignment will be DUE by the START TIME OF THE CONCERT.</a>

## For Pre-Arranged Absences:

Pre-arranged school conflicts, religious holidays, immediate family wedding

- 1. The directors must be notified well in advance (two weeks minimum) via email, phone call, or conference.
- 2. The director will then determine if the absence is excused or unexcused. **The student will** receive a zero for any unexcused absence from a rehearsal or performance event.
- 3. If approved, student will be able to complete alternate assignment for credit. Assignment must be turned in BEFORE the start of the concert.

## For Illness or Emergency:

- 1. A parental or doctor's note must be submitted upon the student's return in a sudden illness or emergency.
- 2. If the student is absent from school and there is a chorus event that evening, email the director to inform him or her of the absence and why. Submit a proper doctor's note upon your return to school.
- 3. Student will complete a make-up assignment for credit.

Performance No-Shows: The student will receive a zero for their performance grade if they do not attend a performance. Performances and after-school practices are 40% of the student's grade.

# Grading

<b>Grading Sca</b>	<u>ıle</u>	Daily Grades/Participation	20%
100-90	Α	Concerts and Performances	40%
89-80	В	Musical Skills	40%
79-70	С	Musical Knowledge	20%
69-60	D	Performance Skills	20%
Below 60	F		

- 1. Participation/Daily Grades 20% The teacher observes students on the physical elements of singing, which include but are not limited to posture, head position, lip and vowel formation, facial expressions, breathing techniques, holding music, attention to the director, following instructions, and being prepared at the beginning of class with a pencil and music. Students must refrain from excessive talking during rehearsals and always remain on task.
- 2. **Concerts and Performances 40%** Major concerts will be given each term. All students must participate in the dress rehearsals, lunch rehearsals, and concerts in order to pass the class for that grading period. Students will arrive on time, already wearing their concert attire, and stay through the entire event. Rehearsal end times will be announced before the event so transportation can be arranged. Parents/families must see that the student gets to the appropriate place at the proper time.
- 3. Major: Musical Skills: 40%
  - Musical Knowledge & Understanding 20% Each student will demonstrate their knowledge of musical concepts through a variety of assessments (tests, quizzes). These assessments will target the student's listening skills and comprehension of music theory, musical terms, and symbols. Students will also complete several written critiques of musical performances throughout the year.
  - Performance Skills 20% These assessments include vocal pitch exercises, sight-reading tests, and excerpts
    from the repertoire. These test the student's knowledge of the voice, the elements of music, music reading, and
    singing skills.

## Choir Placement

Each Spring the choir director will review each student's musical progress from the year. Director and student will look at musical skill knowledge and sight singing ability to determine the proper choir assignment for the following school year.

## **Student Accounts**

Each student is given an Individual Choir Activity Account managed by the Choir Department.

- Students will be given opportunities to raise money through various fundraisers to earn money for their account to help with costs throughout the school year (to be used for choir events only).
- Student choir accounts will roll over from one year to the next until student graduates, at which time any unused money will be transferred to the general choir account to be used for future scholarships.

# Field Trips and Traveling

- 1. Students must maintain a good discipline record to attend any off-campus activities
- 2. The following will disqualify a student from participating in any off-campus events:
  - a. Out of School Suspension (OSS) within the same semester of the event
  - b. <u>Any more than</u> three days of In-School-Suspension (ISS) within the same semester as the event
  - c. Receiving a referral from Mrs. Colón or Miss. Cotran for any reason, other than a tardy during the same semester as an event
- 3. The discipline record requirements will reset with the new semester
- 4. Students must obey all chaperones while on a off-campus event.
- 5. All students must have a signed permission form.
- 6. Always pick up after yourselves while a visitor on a bus or any off-campus location.

#### In Hotel Situations

- 1. Rooms are to be locked at all times.
- 2. There will be no one of the opposite sex in your room.
- 3. All school rules will be enforced on trips.
- 4. All students should realize any personal desires may have to be put aside for the duration of the trip in order to facilitate large group control and management.
- 5. No one is to leave the hotel alone. Any student found leaving the premises without permission will be dealt with severely.
- 6. Chorus members and chaperones are expected to be in the right place, at the right time, and ready to go.
- 7. Curfews must be strictly observed. Lights out means lights out! No talking or loud singing.

## **Booster Club**

The main goal of the SHS Choir Booster Club is to help our directors run the general operations of the choral department and help support our students through various scholarships. Each year our Booster Club presents \$2500 of scholarships to our graduating seniors. Parents can help the Booster Club by making a donation or volunteering in various ways.

#### **Donation Information**

- Donations to the booster club helps to fund field trip and college scholarships for current choir students.
- Donations can be made online at <a href="http://shschoirs.com/memberships">http://shschoirs.com/memberships</a>

#### Volunteers and Chaperones

- Volunteers are needed to help run Club Allegro on September 19, our Fall variety show, which helps to raise money for our scholarships.
- Chaperones will be needed for the December Choir Trip.
- Chaperones will be needed to help with CPA (March 11 or 12)

## Communication

#### Chorus Website: <a href="http://shschoirs.com">http://shschoirs.com</a>

- Latest concert recordings
- Updated events calendar
- CPA recordings
- Sight Singing and theory practice for students
- Link to Booster Club
- Paying fees

## Spartanburg High School - Choir Calendar

2024 - 2025

#### SEMESTER 1 (August 12 – December 20):

#### September 19, 2024

• Club Allegro Scholarship Variety Show, D7 FAC, 6:30 pm

#### October 3, 2024

• D7 Secondary Choral Concert, D7 FAC, 6:30 pm

#### October 26, 2024

- Treble Choir Invitational at the University of South Carolina
- Choristers and Chorale Treble Voices

#### November 5-9, 2024

• All-State Audition Window, Columbia, SC (TBD)

#### November 25, 2024

• Winter SHS Choir Concert, D7 FAC, 7:00 pm

#### December 3, 2025

Corporation and Jazz Band perform at Dickens of a Christmas

#### December 6-8, 2024

• Choir Trip to Savannah, Georgia

#### December 11-13, 2024

• Corporation Elementary Tour Window (TBD)

#### SEMESTER 2 (January 7 – May 23)

#### February 6-8, 2025

- SCMEA State Music Educators Convention
- Chorale has applied to perform, if selected, we will be assigned a date and time to perform.

#### February 11, 2025

• Corporation Rehearsal with Middle Schools, D7 FAC, 4 – 4:45 pm

#### February 14, 2025

• Corporation Dress Rehearsal, D7 FAC, 11:00 – 3:30 pm

#### February 15, 2025

• Corporation Scholarship Pop Show, D7 FAC, 7:00 pm

#### February 27 – March 1, 2025

• SCMEA All-State Weekend, Winthrop University

#### March 11 or 12, 2025

SCMEA Concert Performance Assessment, SHS

#### April 1, 2025

• SHS Spring Choir Concert, D7 FAC, 7:00 pm

#### April 24-27, 2025

• Shrek! The Musical, performances, D7 FAC

#### April 30, 2025

Choral Program Awards Ceremony, D7 FAC, 6:30 pm



# Handbook Contract and Information Form Please sign and return this form by Friday, Aug 16, 2024

#### STUDENT INFORMATION

Student First and I	_ast Name:		
24-25 Grade in Sch	nool:		
Choir Class: (Circle	e one)		
Viking Voices	Bel Canto	Choristers	Chorale
Student Cell Phone	e:		
Home Address:			
		PARENT INFORMATIO	N
Parent/Guardian N	Name:		
Parent/Guardian P	Phone: ()	Ema	il:
I am intere	sted in chaperoning	field trips.	
I am intere	sted in helping to dis	stribute uniforms	
I would like	e to help with Club A	llegro	
I am includ	ling the Unform Rent	tal Fee of \$10	
	•	udent agree to follow a Handbook and SHS Ch	all school and choir rules, guidelines ar oir Handbook.
Student Signature	:		Date:
Parent Signature:			Date: